



International Students: Fees Protection Policy

Rationale:

The school is required to ensure that all International Student's fees are secure and protected in the event that the school closes or the course of educational instruction is not provided.

Guidelines:

1. Fees received in advance will be used by the school as the fees are earned during the course. A portion of advance fees will be transferred to the school's main bank account in instalments.
2. In the unlikely event of the school not being able to deliver it's normal teaching programme, the Board guarantees it will refund all unspent fees to International Students.

Approved:

27 February 2017

Date

Board of Trustees Chairperson

February 2022

Review Date

. Fees Protection Policy September 2016

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