

2022 NCEA EXAM INFORMATION

1. Rooming information

If your exam is not listed on the following page, it will be in A block. Details will be on display in front of A block on exam day.

Where multiple rooms are needed for an exam you need to know your **exam code** to work out which room you are in. This code is shown on the top-right corner of your exam **admission slip**. It is a letter followed by a number, eg E145. The **multiple room list** is on the next page.

Examinations Admission Slip
-- ORIGINAL --

Exam Code: **E145**

NSN: **0123456789**

Verification Code: **Air43catch**

Sort Key: 108VVP

Keep your Verification Code and NSN code details in a safe place and do not share it with anyone.

Your exam booklets will be personalised. Instead of your name being printed on the booklets, your **National Student Number (NSN)** appears i.e. a 9-digit number. This number is also on your exam admission slip.

If you are not sure which room you are in, there will be staff present on the day who can help you.

2. Derived Grades

If illness or exceptional circumstances prevent you from attending an exam or preparing for an exam, please contact Mr Melton (Principal Nominee) as soon as possible, ph.325 2121 or email tme@lincoln.school.nz. He can give advice on the derived grade process if you are eligible. In all cases, derived grade application forms need to be completed. Mr Melton has these.

3. Reminders:

- You need to take your exam **admission slip** into every exam, otherwise you can't enter the exam room. If you lose the slip you can reprint it or pay \$1.00 at the office for a new copy. Please do not write or draw on the admission slip.
- All exams are 3 hours long (you can't leave in the first 45 minutes or last 15 minutes).

Exam time	Report outside exam room	Start time	Finish time
<i>Morning</i>	<i>9:10am</i>	<i>9:30am</i>	<i>12:30pm</i>
<i>Afternoon</i>	<i>1:40pm</i>	<i>2:00pm</i>	<i>5:00pm</i>

- Make sure you are on time. If you are more than 30 minutes late after the start of an exam, irrespective of the reason, you will not be able to sit any papers from that exam. Getting the time wrong does not make you eligible for a derived grade.
- Please check the details from the NZQA's *Candidate Information sheet*. Both of these were distributed during Linc in week 2. Spare copies are available for the school office. This sheet explains:
 - The exam **rules**
 - How to **access your results** online (they are not sent out to you)
 - What you can take in the **emergency evacuation pack** (A4 size, clear plastic sealable bag that is kept under your seat, but kept closed during the exam)
 - What **materials** are needed including calculators that should be in a clear plastic bag (do not bring your own paper or a watch of any type – digital or analogue)
 - Only use blue or black pen. Don't use correctling fluid (twink) or pencil (unless instructed) as you won't be able to appeal your grade.
- Make sure you have registered on the NZQA website in preparation for accessing all NCEA results in January (they are not sent in the mail). Go to www.nzqa.govt.nz/login You also request your certificate, Results Summary and Record of Achievement from the NZQA learner login (they are not sent out unless requested online).

2022 NCEA Exam Rooming (A Block)

Note: The following rooming details will be shown on the noticeboard in front of A block, each exam day. If you are not sure which room to go to you can ask staff on the day.

Date	Exam Room	Exam Code
Mon 7th Nov AM		
L2 Physics	A1	A107-N105
	A3	N106-T110
	A5	T114-W119
L3 Business	A5	H121
Tue 8th Nov AM		
L3 Statistics	A1	A101-B121
	A3	B123-G100
	A5	G101-W102
Wed 9th Nov AM		
L2 Mathematics	A1	A107-K121
	A3	K122-M101
	A5	M102-N106
	A7	N108-P117
	A10	P118-R123
	A12	R124-T109
	A15	T110-V112
	A13	V114-W107
Wed 9th Nov PM		
L3 History	A1 (Digital)	A103-D110
	A3 (Digital)	D111-J111
	A10 (Paper)	G111
Mon 14th Nov AM		
L3 Calculus	A1	A100-G112
	A3	G115-J112
Tue 15th Nov AM		
L2 Social Studies	A1 (Digital)	J117-T119
	A3 (Digital & Paper)	V100-W104 & R124
Wed 16th Nov AM		
L2 English	A1 (Digital)	J117-L106
	A3 (Digital)	L107-M110
	A5 (Digital)	M111-P102
	A10 (Digital)	P104-R114

Date	Exam Room	Exam Code
L2 English (continued)	A12 (Digital)	R116-T103
	A15 (Digital)	T104-V114
	A13 (Digital)	V117-W110
	A13 (Paper)	all
Wed 16th Nov PM		
L3 Biology	A1	A103-D117
	A3	D118-J105
	A5	J108-W120
Thur 17th Nov PM		
L2 Chemistry	A1	A107-N108
	A3	N110-V106
	A5	V107-W115
Fri 18th Nov AM		
L2 History	A1 (Digital)	J120-R107
	A3 (Digital)	R108-W103
L3 Chemistry	A10	A106-E100
	A12	E110-W120
Mon 21st Nov AM		
L3 Social Studies	A1 (Digital)	A111-E110
	A3 (Digital)	E112-J114
	A3 (Paper)	G111
Wed 23rd Nov AM		
L3 English	A1 (Digital)	A102-C106
	A3 (Digital)	C107-E102
	A10 (Digital)	E104-H115
	A12 (Digital)	H116-T118
	A15 (Paper)	all
Thur 24th Nov AM		
L2 Biology	A1	A107-M117
	A3	M120-S109
	A5	S117-W107
	A3	W114
Thur 24th Nov PM		
L3 Physics	A3	A105-G100
	A5	G107-V103

Only larger multiple room exams are shown above. All other smaller exam rooms will be listed on the A block noticeboard on exam day.