

## Explanation of Terms: Primary/Secondary Caregivers and Emergency Contact

### Examples:

1. If a student lives with both parents, then the parents are the primary caregivers. It is unlikely that there will be a secondary caregiver.
2. If the student lives with a parent and their partner, then the parent is a primary caregiver. The partner is usually listed as the other primary caregiver. The secondary caregiver is usually the other parent.
3. If the student lives with a parent and no other adult, then the parent will be the only primary caregiver. The secondary caregiver is usually the other parent.

If none of the above examples apply, please read the following explanations.

**Primary Caregiver/s** – may include up to two adults that have guardianship of a student (eg, parents or parent and a partner). The student lives most or all of the time with the primary caregiver. The school sends all communication, accounts and reports to a student's primary caregiver. The primary caregiver is the main point of contact with the school.

**Secondary Caregiver/s** – can include up to two adults (eg, parent that the student does not live with most or all of the time). A secondary caregiver can request copies of school newsletters and reports. The secondary caregiver may have partial or no guardianship of the student.

NOTE: Both primary and secondary caregivers will be provided with access to the KAMAR parent portal. This will allow them to view student attendance, NCEA results (if applicable), school reports, the school year planner, and fee statements.

**Emergency Contact** – an adult that will be contacted by the school if the primary or secondary caregivers are not contactable at the time of any emergency. The emergency contact is not one of the primary or secondary caregivers. They do not receive any communication from the school.