

**Lincoln High School Board of Trustees
Minutes of the Special Strategic Planning Meeting
(on Visions, Goals and Strategic Intent)
held on Wednesday 1 November 2017 at 6 pm.**

Present: Adrian Paterson (Chairperson), Kathy Paterson, Lisa Voorwinde, Rob Silcock, Andrew Marshall, Maria Connolly and Gabriel Clarke.

Apologies: Paul Lancaster and Kylie Wissel.

In Attendance: Stephen Rout (Deputy Principal), Barry Williamson (Business Manager), Tony Melton (Assistant Principal), Marama Lynch (Assistant Principal) and Tracy Roberts (Secretary).
Blair Johnstone (Assistant Principal) arrived at 6.23 pm.
Also in attendance were Phil Shearing and Lee Parkinson from Plato.

Welcome: Adrian Paterson welcomed Gabriel Clarke (new Student Trustee) to his first meeting and asked him to introduce himself to the Board. Gabriel Clarke introduced himself and expressed how much he is looking forward to being part of the BOT.

Adrian welcomed everyone to the meeting and introduced Phil Shearing and Lee Parkinson from Plato to the BOT.

Disclosure of Interest: None.

Business of the Meeting

Subject	Resolution/Detail		Date To Be Completed
Finance Matters	<p>Insurance Renewals</p> <p>Barry Williamson tabled the financial documentation relating to the insurance renewals and gave a verbal overview. Some discussion ensued and the following noted:</p> <ul style="list-style-type: none">• Statutory liability cover was raised and discussed – Barry Williamson to look into this and report back to the Principal on the matter <p>It was moved to accept the insurance renewals based on the terms noted in the supporting tabled documents:</p> <p>Moved: Lisa Voorwinde Seconded: Rob Silcock Carried.</p>	Barry Williamson	ASAP

<p>Strategic Planning</p>	<p>LHS Visions, Goals and Strategic Intent</p> <p>The Chairperson outlined that the purposed of this Strategic Planning session was to focus on the LHS visions, goals and strategic intent and, at 6.20 pm, handed the meeting over to the Plato Representatives (Phil Shearing and Lee Parkinson) for their presentation.</p> <p>Lee Parkinson gave a verbal introduction and outline of the planned session which was to include:</p> <ul style="list-style-type: none"> • A PowerPoint presentation on ‘Clarifying Strategic Intent’ • A guided discussion, investigation and method of process • Some exercises, in small groups <p>From the detailed presentation, and discussions, the following were noted:</p> <ul style="list-style-type: none"> • Purpose is the current driving force <ul style="list-style-type: none"> ○ Why we do what we do • Vision is aspirational <ul style="list-style-type: none"> ○ A view of the future as we want it to be • Proof <ul style="list-style-type: none"> ○ The support for what we do • Values <ul style="list-style-type: none"> ○ Are the core-values that resonate and create real understanding – (live and breathe) ○ The current latest values are related to the PB4L and are part of the Behavioural Curriculum ○ The current English values do not scaffold back to the statement of intent. They need to be delivered and positioned differently ○ Te Reo values do – their essence/meaning does scaffold back to the statement of intent • Persona <ul style="list-style-type: none"> ○ Attributes that help describe how we come across when meeting others • The current statement of intent does give a flavor and has some good spirit • Simon Sinek – author re ‘Start with Why’ was referred to <p>Exercise</p> <p>Lee Parkinson asked the attendees to split into three groups who then had a short time to discuss and brainstorm their ideas re Purpose and Vision. During this time, Lee Parkinson and Phil Shearing left the room.</p> <p>On his return, Lee Parkinson asked the groups to share their ideas:</p> <ul style="list-style-type: none"> • Group A – TME, BJO, BWI, MCO and Gabriel <ul style="list-style-type: none"> ○ Purpose <ul style="list-style-type: none"> ▪ Student perspective - get the right balance re socialising and maintaining to strive to 		
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	<p>prepare for the next step. Preparing yourself for what comes next</p> <ul style="list-style-type: none"> ▪ Teacher perspective - make a positive difference to young people. Trying to add/give value in some way <ul style="list-style-type: none"> ○ Vision <ul style="list-style-type: none"> ▪ Strive through hard work. Through hard work students can reach for the stars – whether course, university or work. Can get there ▪ Thrive in the adult world. Equip and adapt for the next stage ▪ Expose students to their potential – life changing <ul style="list-style-type: none"> • Group B – Adrian, Lisa, Andrew and Rob <ul style="list-style-type: none"> ○ Purpose <ul style="list-style-type: none"> ▪ We will inspire – inspire them to go on ▪ Prepare citizens ▪ Motto – Seek the highest good – good morally and doing as well as you can ○ Vision <ul style="list-style-type: none"> ▪ Our students are equipped to thrive in a changing world ▪ Need to have sustainability in there • Group C – KPA, SRO and MLY <ul style="list-style-type: none"> ○ Purpose <ul style="list-style-type: none"> ▪ Motto – Seek the highest good – had for a long time. Seek the highest good for others and self. Part of tradition and is inspirational. ▪ Here to make a positive difference for every student. ▪ Via a student – “... don’t lose sight of the enviro/sustainability part.” ○ Vision <ul style="list-style-type: none"> ▪ Not keen on the word ‘preparing’. Achieving beyond expectations – a challenge <p>Lee Parkinson acknowledged the good thoughts and ideas and the following were noted:</p> <ul style="list-style-type: none"> • ‘Thrive’ is a great word <ul style="list-style-type: none"> ○ Some wording can imply settling. Care is needed re how to portray the students’ heights • ‘Seek the highest good’ is really good but issue with the word motto. Purpose is the key. • What is the highest good? <ul style="list-style-type: none"> ○ Is it the heights or thriving? 		
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	<ul style="list-style-type: none"> • ‘Pride’ – is not a value – it is an outcome <p>Lee Parkinson and Phil Shearing then summarised as follows:</p> <ul style="list-style-type: none"> • May use the existing school motto, unpack it and make it part of the purpose • Values need to remain as is as part of the PB4L Behavioural Curriculum. KPA and SRO both agreed • An example, used by another company, was shared and the ‘grounded’ language explained. This ‘grounded’ language enabled the values to become really well known and used. Actually on the backs of hi-viz vests • It is important that LHS owns the strategic intent <p>Going forward: Plato will take all the above ideas away and work on a draft sentence/phrase which will be brought back to LHS via KPA. This draft should be with Kathy within the next two weeks.</p> <p>Kathy explained that she would like a one-page A3 document up on walls, website etc by the start of next year (2018). This one-page document will inform everyone of what LHS is about and will form the front page of the next Charter to the MOE – due 1 March.</p> <p>Lee Parkinson confirmed they would be happy to return to LHS again if wanted.</p> <p>The Chairperson thanked Lee and Phil for coming and then they left the meeting.</p>	Plato – Lee Parkinson	Within two weeks
Meeting Closed	7.52 pm.		
Next Meeting	Routine BOT meeting on Monday 27 November 2017 at 6 pm.		

Chairperson: _____

Dated: _____