

## Lincoln High School Board of Trustees Minutes of the Special Uniform Meeting held on Monday 14 December 2015 at 5 pm.

- Present:** Douglas Marshall (Chairperson), Kathy Paterson, Gill Worth, Bryan Pidwerbesky, Lisa Voorwinde and Rob Silcock.
- Apologies:** Tracy Rohan and Jemma Burgham. Rafael Clarke arrived at 5.12 pm and Adrian Paterson arrived at 5.14 pm
- In Attendance:** Kylie Wissel, Assistant Principal and Tracy Roberts, Secretary. Barbara Lee and Jenny Wilby from Lee Arthur Holdings Ltd.
- Welcome:** Douglas Marshall welcomed everyone and thanked them for coming to this special Uniform Meeting.
- Douglas Marshall introduced Barbara Lee and Jenny Wilby to the Board and handed over to Kylie Wissel, Assistant Principal.
- Kylie Wissel gave a verbal outline of the background information that had been passed onto the Designers. This information reflected the findings of the previous various in-house uniform meetings/consultations. Kylie Wissel then handed over to Barbara Lee and Jenny Wilby.

### Business of the Meeting

Subject	Resolution/Detail		Date To Be Completed
<p><b>Lee Arthur Holdings Ltd Presentation</b></p>	<p>Barbara Lee started by verbally acknowledging the brilliant background information that had been given to them. This was invaluable to their design process.</p> <p>Barbara Lee and Jenny Wilby tabled their proposal for the new proposed LHS uniforms and gave a verbal presentation. The presentation was a very interesting and thought-provoking one. Design boards showing fabrics, designs, styles and colours were also tabled.</p> <p>Following the presentation, a lengthy open discussion took place regarding the different styles and options and pricing. Barbara Lee and Jenny Wilby gave clarification as and when required.</p> <p>Possible options for supplying the uniform were considered:</p> <ul style="list-style-type: none"> <li>• In-house uniform shop                             <ul style="list-style-type: none"> <li>○ Ownership of stock</li> <li>○ Expense</li> <li>○ Fittings</li> <li>○ Ordering</li> </ul> </li> </ul>		

	<ul style="list-style-type: none"> <li>○ Fitting samples</li> <li>● Online facility – Mountain View</li> </ul> <p>Discussions were had relating to the very tight timeframes involved regarding the blazer and tie fabric availability, which is sourced offshore (Korea and India). In order that samples are available by May 2016 (for our Open Night) it was moved that Lee Arthur Holdings can immediately proceed with the sampling of a boys/girls blazers and ties:</p> <p>Moved: Adrian Paterson                  Seconded: Gill Worth                  Carried.</p> <p>At the conclusion of the presentation, Barbara Lee thanked the Board for the opportunity to present her proposal.</p> <p>The Board acknowledged the uniform presentation which was very well received and, on behalf of the Board, thanked Barbara Lee and Jenny Wilby.</p> <p>Barbara Lee and Jenny Wilby then left at 6.37 pm.</p> <p>It was suggested that a ‘Uniform Evening’ to introduce the new uniform to the parents be arranged for January. Kathy Paterson to make the arrangements.</p>	Kathy Paterson	
<b>China Trip</b>	<p>Kathy Paterson tabled a letter from a staff member and gave a verbal outline. It was noted that this China Trip is not actually a LHS trip but a trip organised by the Confucius Institute. However, our own routine processes will be in place.</p> <p>Following some discussion it was moved to endorse the trip:                  Moved: Douglas Marshall                  Carried.</p>	N/A	N/A
<b>Uniform Review</b>	<p>It was agreed that the Designers (Arthur Lee Holdings Ltd) had grasped the overall Lincoln brand well and the Board were generally very impressed:</p> <ul style="list-style-type: none"> <li>● Simple</li> <li>● Minimal pieces</li> <li>● Smart and modern</li> <li>● Major improvements</li> <li>● Tailored girls shorts – great!</li> </ul> <p><b>Current Uniform Rules</b>                  Kylie Wissel tabled a document relating to the current uniform rules and some issues/concerns/suggestions. Robust and detailed discussions took place and the following was decided:</p>		

	<ul style="list-style-type: none"> <li>• Facial Piercings             <ul style="list-style-type: none"> <li>○ Permitted: A small nose stud no longer than 2 mm in diameter. The stud must be secure</li> <li>○ Not permitted: Other facial piercings – eg nose rings, eyebrow studs and lip studs</li> </ul> </li> <li>• Nail Polish is permitted</li> <li>• Black socks are permitted. But Black tights with the summer uniform is not permitted</li> <li>• Plain black jackets (only small manufacturers branding allowed) are permitted</li> <li>• Facial hair – no change</li> <li>• Shoes, more flexibility:             <ul style="list-style-type: none"> <li>○ Permitted: Plain black leather shoes (including plain black leather trainers)</li> </ul> </li> </ul> <p>Kylie Wissel suggested that an annual forum is set up so that students can take proposals of uniform change to the BOT for consideration. The proposals would be approved by the Student Council first. However, multiple proposals can be submitted at the one and only meeting. This was warmly acknowledged by the Board and Kylie Wissel is to draw up an action plan.</p> <p><b>Girls’ Skirts - Alterations</b>              Kylie Wissel verbally informed the Board of some arrangements she has with some local tailors who will alter the skirt lengths to an appropriate length for \$15. The Board supported her request for a small budget to be allocated to be used.</p> <p><b>Yr 13 Mufti</b>              NB: Changes, if any, would take effect 2021 (ie 2017 Yr 9’s would be the first year to be affected and would be fully informed from the offset).</p> <p>Comprehensive discussions took place regarding Yr 13’s being permitted to wear mufti. Extensive deliberations took place regarding:</p> <ul style="list-style-type: none"> <li>• The current inappropriate clothing choices being made</li> <li>• Lack of unity and pride</li> <li>• Leadership issues – lack of identification of senior student leaders</li> <li>• Safety issue:             <ul style="list-style-type: none"> <li>○ Unauthorised outside ‘visitors’ coming onto the site and blending in has happened</li> </ul> </li> <li>• Yr 13’s current ‘right of passage’</li> </ul> <p>The following options were considered:</p> <ul style="list-style-type: none"> <li>• Full mufti – whole year</li> <li>• Mufti day Friday</li> <li>• Term 4 mufti</li> <li>• Mufti for the last two weeks of each term</li> </ul>	<p>Kylie Wissel</p>	
--	---	---------------------	--

	<ul style="list-style-type: none"> <li>• Mufti with a dress code for Yr 13's mufti</li> <li>• No mufti – ie uniform</li> </ul> <p>Following robust and thorough discussions it was decided that:</p> <ul style="list-style-type: none"> <li>• In the future, mufti will not be a Yr 13 choice. The Yr 13's will wear the usual LHS uniform. However, there will be an item of difference which will identify the wearer as being a Yr 13</li> <li>• The item of difference will be proposed by the Yr 12's and a final proposal submitted to the BOT for consideration mid through the Yr 12 year</li> </ul> <p>Moved: Douglas Marshall Carried</p> <p>On behalf of the Board, the Chairperson thanked Kylie Wissel for her hard work and commitment with regard to the uniform review.</p> <p>Kathy Paterson informed the Board of an issue involving Lithgows who apparently did not pass on information to their suppliers. Kathy Paterson stressed that she and Kylie Wissel had met with all the retailers earlier this year, including Lithgows. It would seem that Lithgows, not LHS, have let their suppliers down.</p>		
<b>PB4L (Positive Behaviour for Learning)</b>	<p>Kathy Paterson tabled a document and gave a verbal overview. It is compulsory for a BOT member to be on the PB4L team and following some discussion, it was moved that Gill Worth and Lisa Voorwinde would represent the Board:</p> <p>Moved: Adrian Paterson Seconded: Rob Silcock Carried.</p> <p>NB: As only one member is needed, one of them may step down in the future.</p>		
<b>Boundary Road Entranceway</b>	<p>Kathy Paterson informed the Board of the costings over budget (of \$10000) relating to the entranceway. Discussions ensued and it was moved to proceed with the changes needed:</p> <p>Moved: Bryan Pidwerbesky Seconded: Adrian Paterson Carried.</p>		
<b>Meeting Closed</b>	7.44 pm.		
<b>Next Meeting</b>	Monday 15 February 2016 – Strategic Planning Meeting		

Chairperson: \_\_\_\_\_

Dated: \_\_\_\_\_